



Department of Public Safety and Correctional Services

Maryland Parole Commission

6776 REISTERSTOWN ROAD • SUITE 307 • BALTIMORE, MARYLAND 21215-2343
(410) 585-3232 • FAX (410) 764-4355 • TOLL FREE (877) 241-5428 • www.dpscs.maryland.gov

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING JANUARY 6, 2021 PAROLE COMMISSION CONFERENCE ROOM 6776 REISTERSTOWN ROAD, SUITE 307 BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Absent: Commissioners Smack and Vronch

Chairman Blumberg convened the meeting at 9:33 a.m.

- The minutes from the December 23, 2020 open session were reviewed and approved as submitted.
- Four commissioners are scheduled to participate in training for new parole board members January 11-15, 2021. All sessions will be conducted virtually.
- Deputy Director of Commitment Judi Hemler is retiring as of April 1, 2021.
- The Commission is scheduled to attend Senate budget hearings on January 28, 2021 in Annapolis.
- Commissioners should clearly explain to inmates that when they are referred for a risk assessment that it does not mean that they are approved for parole.
- The Commission has reviewed all cases that met the criteria under Governor Hogan's most recent executive order.
- At 9:52 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.



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COMMISSION MEETING

JANUARY 20, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Absent: Commissioner Smack

Chairman Blumberg convened the meeting at 9:38 a.m.

- The minutes from the January 6, 2021 open session were reviewed and approved as submitted.
- Last week four commissioners participated in training for new parole board members. The commissioners found the training to be informative and are eager to apply what they learned.
- Budget hearings for the House and Senate will be combined. Responses to questions will be posted on the Legislative Services website. The public will be allowed to participate virtually.
- Hearing Officer Law is handling responses to questions regarding proposed legislation that may affect the Commission.
- Commissioners and hearing officers must obtain inmates' signatures on postponement forms.
- The Commission has recently received several direct requests for commutation from the Governor's Office.
- At 10:05 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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CHAIRMAN

COMMISSION MEETING

FEBRUARY 3, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Absent: Commissioner Reynolds

Chairman Blumberg convened the meeting at 9:32 a.m.

- The minutes from the January 20, 2021 open session were reviewed and approved as submitted.
- Chairman Blumberg participated in budget hearings on January 28, 2021. He fielded questions regarding the parole rate and vacancies. The department expressed concern to the proposed \$2 million dollar cut.
- Several bills have been introduced that may affect the Commission. Hearing Officer Law is analyzing and responding to questions regarding proposed legislation.
- *A Guide to Preparing for Parole Hearings in Maryland* authored by Elizabeth Finne is available for purchase on Amazon.
- At 9:45 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING FEBRUARY 17, 2021 PAROLE COMMISSION CONFERENCE ROOM 6776 REISTERSTOWN ROAD, SUITE 307 BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller, Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Assistant Attorney General Susan Baron (via phone)

Absent: Commissioner Reynolds; Acting Program Manager Hamlet

Chairman Blumberg convened the meeting at 9:32 a.m.

- The minutes from the February 3, 2021 open session were reviewed and approved as submitted.
- Several bills have been introduced that may affect the Commission. Hearing Officer Law is analyzing and responding to questions regarding proposed legislation.
- The department has yet to receive a response on the proposed legislative budget cuts.
- The Association of Paroling Authorities International (APAI) annual training conference is scheduled for June 12-15, 2021 in Arlington, Texas. Those that wish to participate may do so in person or virtually.
- At 9:51 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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CHAIRMAN

COMMISSION MEETING

MARCH 3, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet (via phone); Assistant Attorney General Susan Baron (via phone)

Absent: Commissioner Reynolds

Chairman Blumberg convened the meeting at 9:37 a.m.

- The minutes from the February 17, 2021 open session were reviewed and approved as submitted.
- If the Commission grants an abatement of supervision, the client does not have to report to the Division of Parole and Probation but must obey all laws.
- The Association of Paroling Authorities International (APAI) annual training conference is scheduled for June 12-15, 2021 in Arlington, Texas.
- Inmates serving a life sentence for a case where the death penalty or life without parole was sought at sentencing but failed must serve 25 years minus diminution credits before parole eligibility is reached.
- The department has yet to receive a response on the proposed legislative budget cuts.
- Proposed legislation to take the Governor out of the parole process (HB3) passed in the House. If the bill passes in the Senate, it would take effect October 1, 2021 unless vetoed by the Governor.
- Commissioners should advise inmates of the risk assessment process and the approximate wait time for the assessment.
- At 10:00 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.



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COMMISSION MEETING

MARCH 17, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

STATE OF MARYLAND

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DAVID R. BLUMBERG
CHAIRMAN

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Absent: Commissioner Cluster

Chairman Blumberg convened the meeting at 9:30 a.m.

- The minutes from the March 3, 2021 open session were reviewed and approved with one correction.
- Deputy Secretary Scruggs issued a statement today announcing plans for a gradual reopening of Eastern and Western region correctional facilities. Some programs will also reopen with limited participation. COVID testing will continue.
- Proposed legislation (Senate Bill 202) that would take the Governor out of the parole process is in committee.
- The Senate Committee did not agree with the department's budget recommendations. This matter is in a conference committee with the House.
- Commissioners should place a pink sheet on top of HB-1174 cases to ensure that they are forwarded to the Release Unit.
- At 9:49 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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CHAIRMAN

COMMISSION MEETING

MARCH 31, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307

BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Absent: Program Manager Sandra Baker

Chairman Blumberg convened the meeting at 9:32 a.m.

- The minutes from the March 17, 2021 open session were reviewed and approved as submitted.
- Monthly staff COVID testing has been rescheduled for April 6, 8 and 9, 2021.
- The House and Senate have yet to reach a consensus on the proposed budget cuts.
- Carol Harmon is now the warden at Maryland Correctional Institution for Women. Margaret Chippendale is now the warden for the Maryland Pre-Release System.
- At 9:51 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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CHAIRMAN

COMMISSION MEETING

APRIL 14, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307

BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Chairman Blumberg convened the meeting at 9:32 a.m.

- The minutes from the March 31, 2021 open session were reviewed and approved as submitted.
- Parole and Probation Administrator Lisa Nixon is scheduled to give a presentation on restitution to the Commission on April 28, 2021.
- Commissioners will execute parole releases for Baltimore and Prince Georges Counties.
- The department's healthcare provider raised concerns that inmates that are scheduled for the second part of the COVID-19 vaccine may not seek it in the community if they are parole released prior to getting it in prison. The Division of Correction will give the inmate the option to stay and get the vaccine prior to release. Starting on April 19, 2021, inmates will receive a second shot prior to any parole release.
- At 9:56 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

APRIL 28, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Chairman Blumberg convened the meeting at 9:31 a.m.

- The minutes from the April 14, 2021 open session were reviewed and approved as submitted.
- Decisions should be entered into the database as soon as possible.
- Commissioners must provide rationale for juvenile lifer cases that are not reviewed en-banc.
- A recent Supreme Court decision does not affect the juvenile lifer settlement agreement.
- Ethics and financial disclosure forms are due April 30, 2021.
- Case management staff returned to work full time on April 26, 2021.
- Outdoor recreation for inmates resumed on April 27, 2021.
- Commissioners and hearing officers are scheduled to return to in-person hearings in Division of Correction facilities on June 1, 2021. A mask and shield must be worn at all times. In-person hearings will be discussed and assessed with local jurisdictions individually.
- The COVID-19 vaccination is optional for inmates.

**Commission Meeting
Open Session
04/28/2021
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- **Division of Parole and Probation Administrator Lisa Nixon addressed the Commission:**

DPP tracks and monitors restitution cases through Case Assignment by Agent (CABA) which is available to all agents, monitors and supervisors. The report shows the total money owed, the last payment made and the balance owed.

Per DPP policy agents shall determine compliance with payment obligations by reviewing information on the database. Any non-compliance is reported to the court and/or the Parole Commission.

DPP also collects DDMP program fees, courts costs, supervision and testing fees.

Courts determine how payment plans are established. Payment plans are determined by the total amount owed divided by the number of months on supervision minus 90 days. DPP has no control over the payment plan nor can they institute a sliding scale. Unpaid balances at case closure are referred to the Central Collection Unit (CCU).

- **At 10:36 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.**

DRB: mac



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**COMMISSION MEETING
MAY 12, 2021
PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215**

**MINUTES
OPEN SESSION**

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron (via phone)

Absent: Commissioner Cluster; Program Manager Sandra Baker

Chairman Blumberg convened the meeting at 9:31 a.m.

- The minutes from the April 28, 2021 open session were reviewed and approved as submitted.
- Secretary Green approved the recommendation to resume in-person parole and parole revocation hearings as of June 1, 2021. Open parole hearings will continue to be conducted via telephone. Subpoena hearings will not resume until the general public is allowed to enter correctional facilities. Staff must continue to wear masks but face shields are not required. All staff entering institutions must be tested weekly. Translators will be allowed into institutions as long as they have been vaccinated and must show a negative test results within previous week. Video conferencing for parole hearings will continued to be utilized if necessary.
- Ethics and financial disclosure forms were due April 30, 2021.
- At 10:07 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

MAY 26, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307

BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet

Absent: Assistant Attorney General Susan Baron

Chairman Blumberg convened the meeting at 9:31 a.m.

- The minutes from the May 12, 2021 open session were reviewed and approved as submitted.
- Parole violators will be transferred from MRDCC to JCI.
- Subpoena hearings for men and women will be conducted at one of the administrative buildings on Dorsey Run Road.
- Pursuant to House Bill 1336 expungements are expanded to include 4th degree burglary offenses. Criminal and traffic charges where the disposition was an acquittal, dismissal, nolle prosequi or not guilty will be automatically suppressed from Maryland Case Search. If all charges on a case qualify, the entire case will be suppressed. If a case contains non-qualifying charges, those charges will be displayed. Missing charge numbers are deliberate and reflect the charge removal(s) of some of the charges on a case. Case updates have begun and were completed May 15, 2021.
- At 10:07 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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**COMMISSION MEETING
JUNE 9, 2021
PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215**

**MINUTES
OPEN SESSION**

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron

Chairman Blumberg convened the meeting at 9:33 a.m.

- The minutes from the May 26, 2021 open session were reviewed and approved with one correction.
- Effective July 1, 2021 DPSCS will return to Level I normal operations. Fully vaccinated employees are no longer required to wear a mask. Unvaccinated employees are strongly encouraged to continue wearing masks. Masks are required in correctional facilities. Work release and contact sports for inmates are also set to resume. Weekly and monthly testing will continue. Commissioners and hearing officers must have a negative test seven (7) days prior to the scheduled date of hearings being conducted in a correctional facility. Subpoena hearings will also resume. They will be conducted at one of the administrative buildings on Dorsey Run Road.
- Revocation hearings will be conducted at JCI. Parole violators will be tested upon return to the facility.
- At 10:05 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

JUNE 23, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet

Absent: Commissioner Reynolds
Assistant Attorney General Susan Baron

Chairman Blumberg convened the meeting at 9:38 a.m.

- The minutes from the June 9, 2021 open session were reviewed and approved as submitted.
- The Commission has started conducting revocation hearings at Jessup Correctional Institution (JCI).
- Revocation hearings will be conducted at Baltimore Central Booking and Intake Center (BCBIC) twice a month.
- Office appointments may be conducted in person once the state returns to Level I normal operations. Visitors are not required to wear masks but are strongly encouraged to do so.
- Abatement requests may come from an offender or an agent. The Commission will request a brief supervision summary and recommendation from the agent before rendering a decision.
- Chairman Blumberg and Commissioners Keckler and Smack attended the Association of Paroling Authorities International (APAI) annual training conference last week. There were over 100 participants on-site and many more participated virtually.
- At 10:30 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

JULY 7, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone) and Vronch (via phone); Assistant Attorney General Susan Baron (via phone)

Absent: Commissioner Cluster (hearings), Program Manager Sandra Baker (leave), Acting Program Manager Rosa Hamlet (leave)

Chairman Blumberg convened the meeting at 9:31 a.m.

- The minutes from the June 23, 2021 open session were reviewed and approved as submitted.
- On April 9, 2020, Chairman Blumberg signed an executive order to suspend supervision fees. On August 1, 2021, payment of supervision fees will be reinstated.
- Chairman Blumberg and Commissioner Vronch visited Marian House for preview of a new re-entry program.
- Welcome back Commissioner Reynolds.
- Transferring of inmates to Patuxent has been smooth. Linda Cottie is maintaining the list for assessments needed.
- Dr. Marshall is doing six (6) assessments per month. Patuxent is able to do two (2) every five (5) weeks. Twelve (12) assessments a month is the goal once Patuxent hires another full time psychologist.
- The State of Maryland has returned to Level 1 status.

- **Weekly testing will continue at least until September 30th. Monthly testing at least until July. Monthly testing dates for July are the 27th and 30th. All staff must be tested monthly.**
- **When doing commission cases, please do not write a specific date of release. Releases are done on a monthly basis, not a date basis.**
- **At 9:53 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor, and this portion of the meeting was adjourned.**

DRB: ttm



Department of Public Safety and Correctional Services

Maryland Parole Commission

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STATE OF MARYLAND

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GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

JULY 21, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), Keckler (via phone), Lyles, Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Assistant Attorney General Susan Baron

Absent: Commissioners DeBoy and Reynolds
Acting Program Manager Rosa Hamlet

Chairman Blumberg convened the meeting at 10:02 a.m.

- The minutes from the July 7, 2021 open session were reviewed and approved as submitted.
- Chairman Blumberg has discussed the logistics and issues of parole and parole revocation hearings with the warden at JCI.
- The Division of Correction will make space for parole hearings at each institution.
- Commissioners may ask parole agents to include all technical violations in a request for warrant. If a report is updated the offender must have the opportunity to review it prior to the revocation hearing.
- Some hearings are now being done in-person at some local detention centers. The Commission is working with individual jails to continue this process.
- Commissioners should explain to juvenile offenders that a risk assessment referral does not mean they will be approved for parole.
- At 10:31 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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COMMISSION MEETING

AUGUST 4, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), DeBoy (via phone), Cluster (via phone), Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron

Absent: Commissioners Keckler, Lyles and Reynolds

Chairman Blumberg convened the meeting at 10:00 a.m.

- The minutes from the July 21, 2021 open session were reviewed and approved as submitted.
- Division of Correction facilities are slowly reopening. The Commission continues to work with some local detention centers on returning to in-person hearings.
- The Division of Correction will make space for parole hearings at each institution.
- At 10:07 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

AUGUST 18, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Keckler (via phone), Lyles, Miller (via phone), Reynolds (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Assistant Attorney General Susan Baron

Absent: Commissioners Cluster and DeBoy
Acting Program Manager Rosa Hamlet

Chairman Blumberg convened the meeting at 10:00 a.m.

- The minutes from the August 4, 2021 open session were reviewed and approved as submitted.
- Chairman Blumberg participates in COVID-19 Response Team meetings on Wednesdays and Fridays. Snug fitting masks covering the mouth and nose are required when entering a correctional facility.
- The Commission is compiling information for the annual report.
- Chairman Blumberg responded to questions submitted by Campaign Zero.
- At 10:18 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

SEPTEMBER 1, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Assistant Attorney General Susan Baron

Absent: Commissioners Cluster and Reynolds
Acting Program Manager Rosa Hamlet

Chairman Blumberg convened the meeting at 10:01 a.m.

- The minutes from the August 18, 2021 open session were reviewed and approved as submitted.
- Chairman Blumberg participates in COVID-19 Response Team meetings three times a week on Monday, Wednesday and Friday.
- The Commission will request a daily parole violator list from Jessup Correctional Institution (JCI).
- Commissioners may conduct a reprimand at a Division of Parole and Probation office.
- Employees must show proof of COVID-19 vaccination to be exempt from weekly or monthly testing. Employees that have not been vaccinated must continue to be tested.
- At 10:16 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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COMMISSION MEETING

SEPTEMBER 15, 2021

ITC&D CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 200 A
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

STATE OF MARYLAND

LARRY HOGAN
GOVERNOR

BOYD K. RUTHERFORD
LT. GOVERNOR

ROBERT L. GREEN
SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

Attendees: Chairman Blumberg; Commissioners Billotti, Cluster, DeBoy, Keckler, Lyles, Miller, Smack (via phone), Vronch; Program Manager Sandra Baker; Acting Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron

Absent: Commissioner Reynolds

Chairman Blumberg convened the meeting at 10:01 a.m.

- Freedom Fighters Owner Joshua Hatch and community partners addressed the Commission: The company specializes in parole consultation geared toward preparing clients for parole hearings. They have several community partners including the Annapolis Police Department and the US Attorney's Office. They prepare portfolios for their clients that include post release plans. They also assist with referral services based on the client's needs.
- The minutes from the September 1, 2021 open session were reviewed and approved as submitted.
- The department will be offering flu shots to employees. The clinic will be in the same location where COVID-19 tests are administered.
- Chairman Blumberg met with Secretary Green to discuss parole violators. The Commission has requested a daily intake list of parole violators from the Division of Correction.
- Employees must show proof of COVID-19 vaccination to be exempt from weekly or monthly testing. Employees that have not been vaccinated must continue to be tested.
- At 11:16 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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CHAIRMAN

COMMISSION MEETING

SEPTEMBER 29, 2021

PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron

Absent: Commissioner Reynolds

Chairman Blumberg convened the meeting at 10:02 a.m.

- The minutes from the September 15, 2021 open session were reviewed and approved as submitted.
- The department is offering free flu vaccinations to employees. Dates and times were sent via email.
- Unvaccinated employees must continue to be tested. Employees must show proof of COVID-19 vaccination to be exempt from weekly or monthly testing.
- All information for the Commission's annual report has been compiled and submitted for review.
- At 10:11 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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CHAIRMAN

COMMISSION MEETING

OCTOBER 13, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307

BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners DeBoy (via phone), Keckler (via phone), Lyles, Smack (via phone), Vronch (via phone); Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron

Absent: Commissioners Billotti, Cluster, Miller
Program Manager Sandra Baker

Chairman Blumberg convened the meeting at 10:01 a.m.

- The minutes from the September 29, 2021 open session were reviewed and approved as submitted.
- The department is offering COVID-19 booster shots for those that are eligible. COVID-19 vaccinations are also available.
- Visitation in correctional facilities may be reinstated next week.
- Open parole hearings allow for telephone or in-person participation for victims and inmate's families.
- Office appointments that are usually on Tuesday mornings may be moved to a different day of the week to accommodate schedule changes.
- At 10:11 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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CHAIRMAN

COMMISSION MEETING

OCTOBER 27, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307

BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster, DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone), Smack (via phone), Vronch (via phone); Program Manager Rosa Hamlet; Assistant Attorney General Susan Baron

Absent: Program Manager Sandra Baker

Chairman Blumberg convened the meeting at 10:01 a.m.

- The minutes from the October 13, 2021 open session were reviewed and approved as submitted.
- The department will schedule a second COVID-19 booster shots clinic for those that are eligible at the Reisterstown Plaza Office Center (RPOC) next month. COVID-19 vaccinations are also available.
- Visitation has been reinstated in correctional facilities. Visitors must show proof of vaccination.
- COVID-19 cases in correctional facilities are at their lowest since the pandemic began. The COVID-19 Response Team will only meet once a week instead of three times a week.
- Open parole hearing attendees must show proof of vaccination for entry into correctional facilities.
- At 10:19 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



Department of Public Safety and Correctional Services

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DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING NOVEMBER 10, 2021 PAROLE COMMISSION CONFERENCE ROOM 6776 REISTERSTOWN ROAD, SUITE 307 BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster, DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone); Program Manager Sandra Baker; Assistant Attorney General Susan Baron (via phone)

Absent: Commissioners Smack and Vronch
Program Manager Rosa Hamlet

Chairman Blumberg convened the meeting at 10:02 a.m.

- The minutes from the October 27, 2021 open session were reviewed and approved as submitted.
- The Commission has received several Public Information Act requests for statistics.
- If the legislature votes to remove the Governor from the parole process during a special session the law will likely go into effect on December 6, 2021.
- Standard Operating Procedures for subpoena hearings drafted by Ms. Hamlet have been provided to the Division of Correction security team.
- Commissioners must provide rationale and a narrative decision for juvenile lifer cases.
- At 10:32 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



Department of Public Safety and Correctional Services

MARYLAND PAROLE COMMISSION

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DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING NOVEMBER 24, 2021 PAROLE COMMISSION CONFERENCE ROOM 6776 REISTERSTOWN ROAD, SUITE 307 BALTIMORE, MARYLAND 21215

MINUTES OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Cluster (via phone) Keckler (via phone), Lyles, Smack (via phone), Vronch (via phone) Program Manager Rosa Hamlet.

Absent: Commissioners Billotti, DeBoy and Miller
Program Manager Sandra Baker (working on warrants)

Chairman Blumberg convened the meeting at 10:02 a.m.

The minutes from November 10, 2021 open session were reviewed and approved as submitted.

Katie Paul requested a Commissioner to attend the P&P Agent graduation on February 25, 2022. Commissioner Cluster volunteered.

The Commission has received a marked increase in the number of PIA requests from the general population, law students and media for statistics on lifers, especially juveniles. ITCD has been assisting when possible. We do not have to create a report for statistics that do not exist.

MCI-H Housing Unit is off quarantine.

MCTC is willing to assist with open parole hearings and they will be the Hagerstown hub for parole violators.

We are still working to resolve the phone issues in the hearing room at MCI-J.

MCIW has allowed the Commissioners to use their conference room for OPH.

Commissioners will now have up to 5 Commission Cases on their docket due to the volume of cases that need to be scheduled particularly at RCI.

There has also been an influx in revocations and dockets that may go past 2 o'clock. Those offenders who are continued will be released ASAP the next day.

The Chairman has completed the majority of his PEPs

At 10:22 a.m. under General Provision Art. Art. § 3-305 Chairman made a motion to end the open session and go into a closed session to discuss personal matters, consult with legal counsel. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.



Department of Public Safety and Correctional Services

Maryland Parole Commission

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SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

COMMISSION MEETING

DECEMBER 8, 2021

PAROLE COMMISSION CONFERENCE ROOM

6776 REISTERSTOWN ROAD, SUITE 307

BALTIMORE, MARYLAND 21215

MINUTES

OPEN SESSION

Attendees: Chairman Blumberg; Commissioners Billotti (via phone), Cluster (via phone), DeBoy (via phone), Keckler (via phone), Lyles, Miller (via phone); Smack (via phone), Vronch (via phone); Program Manager Sandra Baker; Assistant Attorney General Susan Baron (via phone)

Absent: Program Manager Rosa Hamlet

Chairman Blumberg convened the meeting at 10:01 a.m.

- The minutes from the November 24, 2021 open session were reviewed and approved with the cited corrections.
- The Commission may recommend programs to inmates but the Division of Correction must follow its policy regarding who is allowed to participate in certain programs. Commissioners may ask Division of Correction Case Management staff what is available at a particular facility.
- Governor Hogan's legal team toured correctional facilities in the Jessup region.
- At 10:24 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters, consult with legal counsel and review cases en-banc. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.

DRB: mac



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SECRETARY

DAVID R. BLUMBERG
CHAIRMAN

**COMMISSION MEETING
DECEMBER 22, 2021
PAROLE COMMISSION CONFERENCE ROOM
6776 REISTERSTOWN ROAD, SUITE 307
BALTIMORE, MARYLAND 21215**

**MINUTES
OPEN SESSION**

Attendees: David Blumberg, Sam Billotti, John Cluster, Steven DeBoy (via phone), Jason Keckler, Robyn Lyles, Jane Miller, John Smack, Lisa Vronch, Sandra Baker, Rosa Hamlet

Absent: Susan Baron

Chairman Blumberg convened the meeting at 9:34 a.m.

- **The minutes from the December 8, 2021 open session were reviewed and approved as submitted.**
- **In order to mitigate risks associated with spread of COVID-19 and its variants, all in-person visitation is suspended in all correctional facilities until January 5, 2022. Video visitation will continue and inmates will continue to receive three free 15-minute phone calls per week. All indoor volunteer programs are temporarily suspended.**
- **Inmates arriving for intake into a DPSCS correctional facility must have documentation proving a negative COVID-19 test performed no less than three days prior to reception.**
- **DPSCS employees while on duty must wear a surgical or N95/KN95 mask. Employees are encouraged to “double mask” with a surgical mask underneath a cloth mask. Masks must cover your nose and mouth.**
- **At 9:51 a.m. under General Provisions Art. § 3-305 Chairman Blumberg made a motion to end the open session and go into a closed session to discuss personnel matters. A vote was taken, all commissioners were in favor and this portion of the meeting was adjourned.**

DRB: mac